

**No.F.4(19) -CAT/AGRO(Tender)/2025**

**COLLEGE OF AGRICULTURE, TRIPURA, LEMBUCHERRA  
GOVERNMENT OF TRIPURA**

**Dated, Agartala the 12<sup>th</sup> December, 2025**

**Detailed Notice Inviting e-Tender (DNIT)  
for**

**Supply and installation of Laboratory Instruments  
under the PM-RKVVY Scheme in the Department of  
Agronomy at College of Agriculture, Tripura,  
Lembucherra - 799210.**

**OFFICE OF THE PRINCIPAL  
COLLEGE OF AGRICULTURE, TRIPURA  
LEMBUCHERRA, WEST TRIPURA - 799210**

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**SECTION - I**

**LIST OF IMPORTANT DATES**

**PRESS NOTICE / NOTICE INVITING TENDERS**

## **LIST OF IMPORTANT CRITICAL DATES IN CONNECTION WITH THE BID**

1.	<b>e-Tender Publishing Authority</b>	Principal, College of Agriculture, Tripura
2.	<b>Date of Publishing e-Tender</b>	12/12/2025, 05:30 PM
3.	Period of downloading of Bidding Documents at <a href="https://tripuratenders.gov.in">https://tripuratenders.gov.in</a>	From: 13/12/2025, 11:00 AM
		To: 25/12/2025, 4:00 PM
4.	Seek clarification start date	13/12/2025, 11:00 AM
5.	Seek clarification end date	18/12/2025, 05:00 PM
6.	*Start Date of submission of e-Tender (both technical & financial)	13/12/2025, 11:00 AM
7.	*Last Date of submission of e-Tender (both technical & financial)	25/12/2025, 4:00 PM
8.	*Time and Date of Opening of Technical Bid(s)	26/12/2025, 10:30 AM
9.	Time and Date of Opening of Financial Bid(s)	To be intimated later on
10.	Estimated Tender Value	Rs.11,60,000/-
11.	Tender Fee	Rs. 500/-
12.	Earnest Money Deposit (EMD) @ 2% of Estimated Tender Value	Rs. 23,200/- or 2% of quoted Tender Value.
13.	Bid Validity	120 days from the date of publishing of the tender
14.	Tender Rate Validity Period	Initially for 12 months from the date of Award of Contract (AoC)

**Important Note:**

1. All the above mentioned time are as per clock time of e-procurement portal <https://tripuratenders.gov.in>
2. The dates stipulated in the bid notice are firm and under any circumstances, they will not be relaxed unless officially extended.

(Dr. Debashish Sen)  
 Principal  
 College of Agriculture, Tripura  
 Lembucherra, West Tripura

## No.F.4(19) -CAT/AGRO(Tender)/2025

**Govt .of Tripura  
College of Agriculture, Tripura  
Department of Agriculture**

Dated, Lembucherra, 12.12.2025

### **NOTICE INVITING e-TENDER**

College of Agriculture, Tripura invites electronic Bids through e-Procurement Portal of Government of Tripura (<https://tripuratenders.gov.in>) from reputed organizations for **“Supply and installation of Laboratory Instruments in the Department of Agronomy”** under **PM-RKVKY Scheme** at College of Agriculture, Tripura, Lembucherra, West Tripura. Detailed tender notice, schedules and tender documents can be obtained from <https://tripuratenders.gov.in>. **Last Date of submission of the e-Tender: 25/12/2025, 04:00 PM.**

Sd/-  
(Dr. Debashish Sen)  
Principal  
College of Agriculture, Tripura  
Lembucherra, West Tripura

## **SECTION - II**

### **SCOPE OF WORK AND ELIGIBILITY**

#### **1. INTRODUCTION**

The College of Agriculture, Tripura invites an e-Tender through e-Procurement Portal of

Government of Tripura (<https://tripuratenders.gov.in>) from registered and technically qualified agencies for "**Supply and installation of Laboratory Instruments in the Department of Agronomy**" under the PM-RKVKY Scheme at College of Agriculture, Tripura, Lembucherra, West Tripura.

## 2. TECHNICAL SPECIFICATIONS

Details of equipments/ items along with the specifications that have to be supplied by the successful bidder are given in details at **Annexure -III**.

## 3. SCOPE OF WORK

- a. The tender is invited for "**Supply and installation of Laboratory Instruments in the Department of Agronomy**" under the PM-RKVKY Scheme at College of Agriculture, Tripura, Lembucherra for strengthening of agronomy laboratory under RKVKY fund. This is a fixed price contract and therefore, price quotation shall include all taxes, direct and indirect wages, overheads, cost of transport, and cost of materials etc., **FOR at Destination**.
- b. The materials purchasing is for conducting research purpose only under the project "Strengthening of Agronomy Laboratory/ Instruments of College Agriculture Tripura" Funded RKVKY at the College of Agriculture, Tripura, Lembucherra.
- c. Detailed technical specifications of equipments or instruments are given in details at **Annexure -III**.
- d. The successful bidder shall supply the items within the delivery period mentioned in the supply order.
- e. The damage of material/equipment during loading or transit to the Institute will be sole responsibility of the supplier/firm. Damaged/defective item/equipment, if any till completion of installation and demonstration must be replaced by the supplier. Institute will not entertain such damaged/defective item/equipment.

## 4. FIRMS ELIGIBLE TO BID

- a. The Vendors who have earlier supplied the equipment to any of the IITs, IISc, IISERs and other Scientific Institute of National Repute may only tender. The details of such institutions and the cost with name of equipment may also be supplied with the bids.
- b. The bidder should have supplied earlier the Equipment/ Instrument with similar or higher specifications to any National Reputed Central Govt./State Govt. Institutes or private Institutes in the past five years. The details should be incorporated in the performance statement form along with documentary evidence (**Annexure-V**).
- c. Should not hold any sanction/black-listing by any PSU/State or Central Government organization persisting on the last due date of receipt of tender. Self-declaration Certificate as per **Annexure-IV**. Any wrong declaration in this regard which comes to notice at a later date will disqualify them and the bids so received will be rejected.
- d. Bidder should have a valid PAN Card, GSTN. Copy of PAN Card, GST Registration letter/certificate need to be furnished.
- e. The bidder must have filed its Income Tax Returns for the last consecutive 3(Three) Financial Years. Copy of Income Tax Returns for the last 3(Three) Financial Years need to be furnished.
- f. The bidders must submit self-declared Turnover Certificate as per proforma given at **Annexure -VI**.

- g. Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between bidder specification and supporting documents etc. may lead to rejection of the bid.

**SECTION - III**  
**INFORMATION TO THE BIDDERS**

## 1. AVAILABILITY OF TENDER DOCUMENTS

- i) The tender documents will be available in the website <https://tripuratenders.gov.in> from 12.12.2025, 05:30 PM and the same can be download from 13.12.2025, 11:00 AM to 25/12/2025, 04:00 PM.
- ii) All future modification/corrigendum shall be made available only in the <https://tripuratenders.gov.in> portal, so bidders are requested to get the update themselves from the e-Tender web portal.
- iii) The interested bidders are requested to download and to go through the instructions/terms conditions/critical dates/eligibility criteria noted in the DNIT minutely. Downloaded DNIT has to be uploaded back of the document as a part of technical bid and as a proof of acceptance of all terms &conditions in the DNIT.

## 2. COST OF BIDDING

The bidder shall bear all costs associated with the preparation and submission of the bid. The e-Tender Inviting Authority, will in no case, be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

## 3. NUMBER OF BID PER BIDDER

Each Bidder shall submit only one Bid for the work. A bidder who submits more than one bid will cause disqualification of all the bids submitted by the bidder.

## 4. CLARIFICATION ON BID DOCUMENTS

- i. A prospective Bidder requiring any clarification or query of the Bidding Documents shall contact the Tender Inviting Authority in writing to the College of Agriculture, Tripura online (email at [catagartala@gmail.com](mailto:catagartala@gmail.com)). The Tender Inviting Authority will respond in writing through e-mail to any request for clarification, provided that such request is received not later than 18.12.2025.
- ii. Should the Purchaser deem it necessary to amend the Bidding Documents as a result of a clarification, it shall do so following the codal procedure relating to amendment of bidding documents and Due date for Submission of Bids. The amendments issued would be hosted on the Govt. portal website <https://tripuratenders.gov.in> for the benefit of the prospective bidders, who are expected to take cognizance of the same before formulating and submitting their bids.
- iii. Any clarification issued by College of Agriculture, Tripura in response to query raised by prospective bidders shall form an integral part of bid document and it may amount to an amendment of relevant clauses of bid document which would be notified through a corrigendum.

## 5. AMENDMENT TO BID DOCUMENTS

- i) Before the last date for submission of Bids, the bid Inviting Officer may modify any of the Contents of the Bid Notice, Bid documents by issuing amendment/ Addendum/corrigendum.
- ii) Any addendum/ amendments/ corrigendum issued by the bid Inviting Officer shall be part of the bid Document and it shall be published in the e-procurement portal <https://tripuratenders.gov.in>. However, College of Agriculture, Tripura, shall bear no responsibility or liability arising out of non-receipt of the same in time or otherwise. Bidders are requested to visit the website frequently to check whether there is any related Corrigendum(s) or not.
- iii) To give prospective Bidders reasonable time to take an addendum / amendments / corrigendum into account in preparing their bids, the Bid Inviting Officer may extend, if necessary, the last date for submission of the bid.

## 6. LANGUAGE OF THE BID

All documents relating to the bid shall be in the English Language only.

## 7. BID VALIDITY PERIOD

- i) The bid for the work shall remain valid for acceptance for a period of 120 (One Hundred &Twenty) days from the publishing date of this e-Tender.
- ii) During the above-mentioned period, no plea by the bidder for any sort of modification of the bid based upon/arising out of any alleged misunderstanding/misconceptions/mistake for any reason will be entertained.
- iii) In exceptional circumstances, prior to expiry of the original time limit, College of Agriculture, Tripura may request the bidders to extend the period of validity for a specified additional period. Such request to the bidders shall be made in writing. A bidder may refuse the request without forfeiting his EMD. A bidder agreeing to the request will not be permitted to modify his bid.

## 8. SCHEDULE FOR COMPLETION OF THE WORK AND CONTRACT VALIDITY

- i) The supply should be made within the time frame mentioned in the supply order. The successful bidder will get **maximum 30 days** from the date of issue of supply order for supply, installation and demonstration of the instruments.
- ii) In case of any extension, prior approval of the office shall have to be taken. In case, the supply is not completed within the time limit, the supply order shall stand cancelled and the bid security would stand forfeited.
- iii) The contract is to commence from the date of Award of Contract to the successful bidder/ Service Provider and the Bidder shall deliver the good/equipments including installation within the delivery period mentioned in the purchase order.
- iv) The decision of the Tender Inviting Officer for acceptance or rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
- v) If the contractor prematurely withdraws the contract or his contract is terminated for deficiency of service, he will be debarred for three years from any future contract with College of Agriculture, Tripura.
- vi) Payment shall be made only on actual delivery in good condition. No advance or part payment request shall be made/ considered under any circumstances. Institute is not responsible for payment of transit insurance charges.
- vii) In case of delay more than specified period of supply, the Principal, College of Agriculture, Tripura is authorized to cancel the order and allot the supply to the next lowest eligible bidder on  $L_1$  rate at the risk and cost of the defaulting bidder. In all matters of disputes, the decision of the Principal of this Institute shall be final and binding on the bidder.

## 9. BID OFFER/BID PRICES

- i) The price bid formats which is provided with the uploaded tender is an Excel file. This is a Item wise BOQ (Bill of Quantity) Template, where bidders has to provide the basic rate, all statutory deduction/Taxes (GST), freight charges& Service charges as per prevailing rate.
- ii) The BOQ contains different items along with quantity and estimated rate for each. Now, the interested bidder has to quote the basic rate, all statutory deduction/Taxes (GST), freight charges including transport, loading unloading & Service charges of the

vendor and any other out of pocket expenses. Based on the offered rate, the total Amount as computed through Macro Enabled Excel BOQ sheet would be the quoted offered Amount for the work.

- iii) The GST rate should be calculated for the total amount quoted and should be filled up in the column as provided in the BOQ.
- iv) A bid submitted with an adjustable price quotation is to be treated as non-responsive and rejected.
- v) The proposal shall remain valid for 12 (twelve) months from the date of opening of Financial Bid and in respect of accepted Bid the prices quoted shall remain valid for a period of one year.
- vi) The rates shall be quoted by the bidder entirely in Indian Rupees.
- vii) All duties, taxes, and other levies payable by the Bidder as per State/Central Government rules shall be included in the rate quoted by the bidder.
- viii) The e-Tender Inviting Authority reserves the rights to reject those bid(s) which are abruptly high /low.

## **10. TENDER FEE & EARNEST MONEY DEPOSIT**

- i) The participating bidders have to pay an amount of **Rs.500/-** (Five Hundred only) as Tender Fee. The Tender Fee (TF) that will be paid is Non-Refundable.
- ii) The participating bidders have to pay a refundable amount of **Rs.23,200/-** as Earnest Money Deposit (EMD) or **2% of the quoted tender value**.
- iii) Tender Fee and EMD are to be paid electronically using the Online Payment Facility provided in the Portal. For online payment of Tender Fee and EMD, please follow the following process-
  - a) After initiating the Bid Submission Process from "My Tender" option, an "Online Payment" page will appear which will display the total TF & EMD amount.
  - b) On submission of TF & EMD payment option, System will redirect to the SBI Bank MOPS window.
  - c) SBI MOPS will have two option for Net Banking- "SBI" & "Other Banks". Bidder can choose any of the options as desired and can complete the Online Payment process.
- iv) The EMD amount shall be refunded online to all bidders including selected bidder (L<sub>1</sub>) in their respective Bank Account, after the Award of Contract (AoC), is completed in the Tripura e-Procurement Portal on receipt of Performance Bank Guarantee from the selected bidder (L<sub>1</sub>).
- v) No interest will be paid to the bidders on EMD submitted.
- vi) EMD of the bidder may be forfeited if any false Declaration/Claims made by the bidder.
- vii) Bidders exempted from submitting EMD under specific Government order/rules have to furnish Scan copy of the related Governments order/rules in English language, along with the tender in support of their claim of exemption.

## **11. ALTERATION**

Any alteration/distortion in the contract form viz., conditions of the contract, specifications, formats, quantities etc., made by the bidder will make the bid void.

## **12. CONFLICT OF INTEREST**

Bidders(s) shall not have any conflict of interest within the firm/ company or with other bidders. The bidder found to have a conflict of interest shall be disqualified.

### **13. MODE OF SUBMISSION OF BIDS**

- i) The interested bidders may submit their online copy of the bid at <https://tripuratenders.gov.in> on or before last date of submission of Bid documents. The bidder(s) may note that ONLINE BIDS will ONLY be accepted. The Bids sent through FAX, E-mail, by hand and/or by post shall not be accepted/ processed, in any case.
- ii) The Bidder shall follow all the instructions given at SECTION-V (Instruction to Bidders) for submission of on-line bid.
- iii) The Bidder shall examine all instructions, forms, terms and specifications in the Bid Documents. Failure to furnish all information required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and may result in rejection of the bid.

### **14. SCHEDULE OF SUBMISSION OF BID**

- i) Online submission of bids will commence on **13/12/2025, 11:00 AM and remain open up to 25/12/2025, 04:00 PM**. Bids must be submitted within the Bid Submission start and end date and time specified in DNIT.
- ii) Bidders are allowed to bid 24x7 until the time of Bid Closing.
- iii) College of Agriculture, Tripura reserves the right to extend the date and time of receipt of Bids by issuing Corrigendum without any change in all the rights and obligation of College of Agriculture, Tripura and Bidders.
- iv) The e-Procurement application <https://tripuratenders.gov.in> will not allow any Bidder to attempt bidding, after the scheduled date and time prescribed in DNIT.

### **15. WITHDRAWAL OF BIDS**

Re-submission/Re-uploading and withdrawal of bid is allowed before the date and time of closing of the bid.

### **16. BID OPENING**

- i) The technical Bid(s) will be opened online in the portal on the date, time and venue mentioned at **SECTION-I**.
- ii) In case of any un-scheduled holiday(s) or occurrence of some event beyond control of the bid inviting authority on the day of opening, the e-tenders will be opened on the next working day at the same time.
- iii) Due to any technical issue/unavailability of internet connectivity the date and time of opening of online Technical Bid(s) may be deferred until availability of connectivity/resolving the technical issue.
- iv) Summary of Technical Bid opening shall be uploaded in the Portal.
- v) Once the Technical Bid(s) accepted, the Financial Bids of the vendors (whose Technical Bids has been accepted) shall be opened online only, the date for which shall be communicated to the vendors through system generated Email/SMS.
- vi) In case of any ambiguity, the decision taken by Bid Acceptance Authority on bids shall be final.

### **17. EVALUATION OF TECHNICAL & FINANCIAL BID**

- i) Technical & Financial bids will be evaluated by the Tender Evaluation Committee (TEC) to be formed for the purpose by the College of Agriculture, Tripura.
- ii) All the statement, documents, certificates, demand draft/bank guarantee, BOQ etc.,

shall be submitted/uploaded by the bidder will be verified for evaluation of bids. The clarifications, particulars, if any, required from the bidders, will be obtained by addressing the bidders. Bids will be evaluated against the specified parameters/ criteria same as in the case of conventional bids and the qualified bidders will be identified. The result of bids evaluation can be seen in the e-procurement website <https://tripuratenders.gov.in> by all the bidders who participated in the Bid.

- iii) The '**BOQ Comparative Chart**' generated & displayed by system through the e-procurement portal, after the opening of Bid, will show the amount calculated based on rate quoted by the bidders. **The bidder shown as lowest (L1) in the bid rank of the 'BOQ Summary Details', may not be the lowest always.** The prescribed authority (i.e. **Bid Opening Committee**) in the Department will prepare a '**Comparative Statement**' considering all parameters as per conditions given in the bid document. This '**Comparative Statement**', **declaring lowest bidder (L1), will be displayed in the e-procurement portal subsequently.**

## 18. PERFORMANCE SECURITY

- i) Successful bidder has to furnish "Performance Bank Guarantee" as per Performance Security for an amount equal to **3%** of the total contract value, issued by a Nationalized Bank having Branch at Agartala in the format provided in **Annexure-VII** in favour of Drawing & Disbursing Officer, College of Agriculture, Tripura. The successful bidder will be notified in writing to deposit said "Performance Bank Guarantee" within 10 working days of issue of the Award of Contract. Any request for time extension by a bidder will not be accepted. The validity of Performance Guarantee shall be of at least **12 (Twelve) months** from the date of issue of Award of Contract.
- ii) In the event of breach/violation or contravention of any terms and conditions contained herein by the agency i.e., if the Firm fails to execute the contract, the Performance Bank Guarantee, part/whole (as per decision of Principal, College of Agriculture, Tripura), will be forfeited from the guarantor.
- iii) The Performance Security Guarantee will be released as per Banking protocol by the Drawing & Disbursing Officer, College of Agriculture, Tripura on completion of the successful execution of the task.

## 19. AWARD OF CONTRACT/ SUPPLY ORDER

- i) **Principal, College of Agriculture, Tripura** will award the contract to the qualified bidder who has submitted Performance Bank Guarantee by publishing the Award of Contract in the Tripura Tender portal and the same will be sent by registered letter to the successful bidder.
- ii) Failure to supply the materials as specified in Section-II, 2 at **College of Agriculture, Tripura** within 30 days from the Award of Contract/ Supply order, shall entail forfeiture of the Earnest Money deposit.

## 20. CORRUPT OR FRAUDULENT PRACTICES

The Government requires that the bidders/firm under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Government defines the terms set forth below as follows:

- i) "Corrupt practices" means the offering, giving, receiving or soliciting of anything of value to influence the action of a Government official in procurement process or in contract execution and "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Government and includes collusive practice among bidders (prior

to or after bid submission) designed to establish in bid prices at artificial non-competitive levels and to deprive the Government of the benefits of free and open competition.

- ii) Government will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
- iii) Government will blacklist / or debar an individual Service Provider/firm/organization, either indefinitely or for a stated period of time, if at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing a Government Contract.

## **21. ADDRESS FOR COMMUNICATION:**

All the communications with respect to the tender shall be addressed to: **The Principal, College of Agriculture, Tripura, Lembucherra, West Tripura, PIN-799210, Phone No. 0381 2865779, E-mail: catagartala@gmail.com.**

## **22. RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:**

College of Agriculture, Tripura reserves the right to accept or reject any Bid or all Bids and to cancel the Bidding process, at any time prior to the award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the reasons for such action.

## **SECTION-IV**

### **GENERAL TERMS AND CONDITIONS OF THE CONTRACT**

## **1. GENERAL TERMS AND CONDITIONS:-**

- i) Bids of intending bidders who are near relatives of Principal, College of Agriculture, Tripura, Lembucherra, Agartala, West Tripura of the Circle, in which the work is to be executed, will be rejected.
- ii) No Gazetted rank or other official employed in the College of Agriculture, Tripura is allowed to work as a bidder for a period of two years after his retirement from government services, without Government permission. This contract is liable to be cancelled if either the bidder or any of his employees is found at any time to be such a person who has not obtained the permission of the Government as stated above before submission of the bid or engagement in the bidder's service.
- iii) The bidder shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other Company/ Firm/ Agency/ Individual Service Provider.
- iv) Supply should be completed in full within the time period to be indicated in the supply order. Supply order and security money will be liable to be forfeited by the Government in the event of failure to supply in full as per work order within the time schedule and the work order(s) will likely be treated as cancelled.
- v) The whole amount of security money will be liable to be forfeited to the Government in case of violation or breach of any of the terms of contract. The contract may be terminated by the Government at any time without previous notice and without showing any reason, whatsoever.
- vi) The selected Firm/ Contractor have to provide Identity Proof, Academic and Experience certificate (in relevant work).
- vii) **Furnishing of related documents like detailed specifications, catalogue, authorization letter, dealership certificate, price list (if any) etc. is mandatory, failing which, the quotation shall not be considered.**
- viii) Intending tenderers should have valid GST Registration.
- ix) There should be no cuttings/over writings. The cutting, if any, should be duly attested. Unattested amended/overwritten figures would not be considered.
- x) The quantity of items may increase or decrease according to actual requirement of the institute at the time of placing work order.
- xi) The firm should support as & when required by College of Agriculture, Tripura.
- xii) Supply should be made in full against the order. Partial work/supply shall not be accepted until and unless it is supported by convincing reasons and approved by the Competent Authority of this Institute.
- xiii) In case of delay more than specified period of work, the Principal, College of Agriculture, Tripura is authorized to cancel the order and allot the supply to the next lowest eligible bidder on L<sub>1</sub> rate at the risk and cost of the defaulting bidder.
- xiv) In all matters of disputes, the decision of the Principal of this Institute shall be final and binding on the bidder.
- xv) No conditional tender will be accepted whatever may be.
- xvi) The damage of material during loading or transit to the Institute will be sole responsibility of the supplier/firm. Damaged/defective item, if any must be replaced by the supplier. Institute will not entertain such damaged/defective item.
- xvii) The Firm/ Contractor should not have any police record/ criminal case against him/ her agency. The competent authority (Principal, College of Agriculture, Tripura) reserves the right to terminate/ withdraw the contract if any police or criminal case is found against the successful bidder/ firm. Documents pertaining to the selected bidder along with a summary sheet as per **Annexure-VII** need to be submitted while submitting

the Performance Security Bond.

xviii) The agency shall supply & install the equipments to the office of the NIT and shall provide theoretical as well as operational training.

## **2. TERMS OF PAYMENT**

No advance or part payment will be made unless otherwise agreed by the competent authority. Payment shall be made electronically only within a reasonable period after completion of the work, deposit of performance security etc. as per tender terms and conditions and after satisfactory verification of the construction by the concerned technical person/officer/Committee of the Institute assigned for supervision of this work. Bank Account details for making e-payment must be provided along with the Bill. No interest can be claimed in case of delay in making payment beyond the stipulated period of payment.

## **3. PENALTY**

- I) Supplier must provide guarantee/warranty card as applicable along with supply. The warranty should be from the date of installation of the tendered materials or items. The warranty service wherever applicable should be attended within a maximum limit of 15 days, failing which, proportionate deductions from the security deposit may be made at the discretion of the College of Agriculture Tripura.
- II) For general situation minimum 30 days are provided for completion of work. The supplier shall supply within the delivery period mentioned in the purchase order. In case of any delay in executing the contract, the firm/contractor shall promptly inform the Institute in writing, the fact of delay and duration of extension for work before the expiry of the supply period and extension of supply period would be subject to approval by the competent authority of this institute. Otherwise liquidated damage @ 0.5 % per week of the cost of work order will be deducted subject to a maximum of 10% or work order shall be deemed to be cancelled.

## **4. TAX DEDUCTION AT SOURCE**

- i) All Central/State Govt./Local Body Levies as applicable from time to time shall be deducted at source from the payment to the Bidder as per the respective law in force at the time of execution of contract. College of Agriculture, Tripura, shall deduct at source taxes/duties under any other law/statute as may be applicable at the time of making payments.
- ii) If any rates of Tax are increased or decreased, a new Tax is introduced, an existing Tax is abolished, or any change in interpretation or application of any Tax occurs in the course of the performance of Contract, which was or will be assessed on the Bidder or its employees in connection with performance of the Contract, an adjustment as per the terms of this DNIT shall be applicable and Contract Price shall be made to take into account any such change in such manner as prescribed herein the DNIT.

## **5. ANNULMENT OF CONTRACT**

- i) Failure of the successful bidder to comply with the requirement or for violation of any other Clause of the e-tender document shall constitute sufficient ground for the annulment of the award in part or full and forfeiture of the Performance Security Guarantee in which event the College of Agriculture, Tripura may make the award to any other bidder at the discretion of e-Tender Inviting Authority (e-TIA) or call for new bids.
- ii) The contract may be liable for termination due to following reasons:
  - a) Interruption of service by the contractor.
  - b) Subletting the work or the space to others.

- c) Substandard quality of materials supplied/ installed.
- iii) In the event of breach/violation or contravention of any terms and conditions contained herein by the agency, the agency will be blacklisted in addition to termination of contract.
- iv) The College of Agriculture, Tripura may at any time terminate the Contract by giving written notice to the Service Provider, if he/she becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Service Provider, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue to the College of Agriculture, Tripura.

## **6. ARBITRATION**

The resultant contract will be interpreted under Indian Laws. Any legal disputes arising out of this are subject to jurisdiction of Agartala only.

## **7. FORCE MAJEURE**

- i) The agency shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract if it is the result of an event of Force Majeure.
- ii) For purposes of this Clause, "Force Majeure" means an event beyond the control of the Service Provider and not involving the Service Provider's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the e-Tender Inviting Authority either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, strikes, earthquakes and freight embargoes.
- iii) If a Force Majeure situation arises, the agency shall promptly notify the e-Tender Inviting Authority in writing of such conditions and the cause thereof. Unless otherwise directed by the e-Tender Inviting Authority in writing, the agency shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

## **SECTION- V**

### **INSTRUCTION TO THE BIDDERS**

## 1. INSTRUCTION TO BIDDERS:

- i) Tender documents may be downloaded from Procurement Portal <https://tripuratenders.gov.in>. Bidders need to go through the tender document where instructions are given.
- ii) Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders/agencies on the e-procurement/e-tender portal (<https://tripuratenders.gov.in>) is a prerequisite for e-tendering. For detailed instruction for online registration and submissions of bid through e-procurement module, the bidders are requested to visit the website <https://tripuratenders.gov.in>
  - [(i) <https://tripuratenders.gov.in/nicgep/app?page=HelpForContractors&service=page> and
  - (ii) <https://tripuratenders.gov.in/nicgep/app?page=BiddersManualKit&service=page> ].
- iii) Bidder shall download and carefully read all terms conditions and other contents of the DNIT. Downloaded DNIT has to be uploaded back as a part of technical bid and as a proof of acceptance of all terms condition in the DNIT. Bidders to note that the very act of using DSC for uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the e-tender.
- iv) Bidder, in advance, should prepare the bid documents to be submitted as indicated in the e-tender document. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the e-tenders. Bid documents should be scanned with 100 dpi with black and white option.
- v) Do not quote any rate anywhere in DNIT. Bidder has to download the BOQ excel sheet from Tripura tender website and quote the rate and upload the same in the Financial cover only.
- vi) The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in the cover as specified will result in rejection of the tender.
- vii) No claim shall be entertained on account of disruption of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last minute technical snags.
- viii) The bidder shall bear all the costs associated with the preparation and submission of the bid. The e-TIA, in no case, be responsible or liable for these costs, regardless of the conduct or the outcome of the bidding process.
- ix) The time settings fixed in the server side & displayed at the top of the e-tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.
- x) Each bidder shall submit only one bid for the work. A bidder who submits more than one bid (may obtaining different user ID) will cause disqualification of all the bids submitted by the bidder.
- xi) Re-submission/Re-uploading of bid is allowed before the date and time of closing of the bid. If any of the certificates/documents furnished by the Bidder, found to be false/ fabricated/ bogus, the bidder will be liable to be blacklisted and their EMD will be forfeited.

## 2. DOCUMENTS TO BE SUBMITTED ONLINE:

- i) e-Tenders are to be submitted in two folders, one in 'Technical Proposal (Cover-I)' & the other is 'Financial Proposal (Cover-II)' before the prescribed date & time. Both Technical Proposal and Financial Proposal will be submitted concurrently.
- ii) Following Documents to be uploaded in the 'Technical Proposal (Cover-I)' folder [Legible

scan copy in PDF format (to be scanned in 100 dpi resolution)]:

- a. Scanned copy of Incorporation/ Registration Certificate of the Firm.
- b. Quality assurance certificate (ISO or Similar Certificate).
- c. Scanned copy of Bidder's Performance Statement Form (as per Annexure-V) and Signed & scanned copy of the turnover declaration certificate as per Annexure-VI in a single PDF file.
- d. DNIT which is digitally signed by the bidder as token of acceptance of all the terms & condition of the entire tender document.
- e. Scanned copy of PAN Card and GST registration letter and copies of Income Tax Return of last three years in a single file.
- f. Complete Technical Details, Data sheet and detail Technical Specification for the item to be offered & any other relevant Documents.
- g. Power of Attorney in the name of authorized signatory.
- h. Scanned copy of all filled in and signed with stamp/seal of Annexure -I, Annexure -II and Annexure -IV in a single pdf file.

Note:

- a. If any of the above-mentioned documents is not applicable for a particular Bidder than he / she shall prepare a PDF Document containing the remark as 'NOT APPLICABLE' WITH NAME OF THE BIDDER & ADDRESS and upload the same in the relevant Folder.

**iii) 'Financial Proposal (Cover-II)' should be submitted as per the Bill of Quantity (BOQ) MS-Excel File.**

- a) The bidders are requested to first download the BOQ file corresponding to this tender from the <https://tripuratenders.gov.in> and save it without changing the name of the file.
- b) To quote the price, bidders are requested to open the downloaded BOQ file and enable macros on it.
- c) After that they will get an area to enter name of the Firm/Organization, quote basic rate, GST rate as applicable (for the total amount quoted against each item), freight charges including transportation, loading-unloading and stacking etc., any other taxes/duties/levies and save it without changing the name of the BOQ file (bidders cannot allow to alter the name of BOQ file) and upload the same after digital signing.
- d) Bidders are hereby warned not to tamper with the MS-Excel Sheet, make copies and work in a copied Sheet or break through the default Work-Sheet Security. Such BOQs with stated violations will be treated as Tampered BOQs and bids uploaded with Tampered BOQs will be summarily rejected.
- e) The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in the cover as specified will result in rejection of the e-tender.

**3. ELIGIBILITY/PRE-QUALIFICATION CRITERIA OF THE BIDDER :-**

- 1) The Bidder should satisfy the Technical Compliance as mentioned in the ANNEXURE-III, Technical Specification. Bids failing to satisfy the compliance of the Technical Specification will be rejected.
- 2) The Bidder should not be debarred or blacklisted by any State/ Central Government/PSU. A self Certificate must be furnished by the Bidder to support the same.
- 3) The Agency should possess necessary GST Registration from the competent Authority.

- 4) The agency should have registered and should possess necessary license from statutory body/organization with TAN/ PAN and copy of the registration firm.
- 5) The bidder must have filed its Income Tax Returns for the last consecutive 3(three) Financial Years. Copy of Income Tax Returns for the last 3(Three) Financial Years need to be furnished.
- 6) **All documents should be duly signed and attached properly, without which the Bid shall be rejected.**

## **SECTION - V**

### **ANNEXURES**

**Annexure-I****BIDDER'S INFORMATION SHEET**

1	Name of the Bidder/Farm/Organization	
2	Full address of Bidder's organization	
3	Telephone no.	
4	E-mail address	
5	TIN No.	
6	PAN No.	
7	GSTN	
8	<b>Legal Status of Bidder</b> Proprietary firm/Ltd. company/ partnership firm/ Government Organization(Central/ State/ PSUs)	
9	<b>Particulars of Registration with Government Body</b> Organization	
10	Place of registration	
11	Registration No.	
12	<b>Contact Person:</b> Name: Mobile No:	
13	List of Clients, Govt. as well as reputed private organizations (in Tripura or North East states)	

I do hereby certify that the above mentioned particulars are true and correct.

**(Signature of the bidder)**

**Date:****Name:****Place:****State:****Annexure - II****DESCRIPTION OF BILL OF QUANTITY TEMPLATE**

1. The provided BOQ in the Bid is, meant for downloading in the Bidders machine, for entering the relevant fields meant for rates & bidders particulars and finally uploading along with the Bid. The BOQ Excel Sheet is Macro enabled and working with the Sheet requires the Macro to be allowed /enabled to run.
2. Bidders are hereby warned not to tamper with the MS-Excel Sheet, make copies and work in a copied Sheet or break through the default Work-Sheet Security. Such BOQs with stated violations will be treated as Tampered BOQs and Bids uploaded with Tampered BOQs will be summarily

Item Wise BoQ													
Tender Inviting Authority: Principal, College of Agriculture, Tripura, Lembucherra, West Tripura													
Name of Work: Supply and installation of Chlorophyll meter and Soil Moisture Meter at College of Agriculture, Tripura, Lembucherra													
Contract No: F.4(19)-CAT/AGRO(Tender)/2025													
Name of the Bidder/ Bidding Firm / Company:													
PRICE SCHEDULE (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)													
NUMBER #	TEXT #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	NUMBER #	NUMBER #	TEXT #	NUMBER #	NUMBER #	TEXT #	NUMBER #
Sl. No.	Item Description	Item Code / Make	Quantity	Units	Estimated Rate in Rs. P	BASIC RATE in Figures To be entered by the Bidder in Rs. P	Total GST Amount as applicable) in INR	Freight Charges including labour cost, transportation, Loading, Unloading & Stacking etc in INR	Any Other Duties/Levies in Rs. P	TOTAL AMOUNT Without Taxes	TOTAL AMOUNT With Taxes	TOTAL AMOUNT In Words	
1	2	3	4	5	6	7	8	9	10	11	12	13	
0	Laboratory Equipment				1.00	Nos	204000.00			0.00	0.00	INR Zero Only	
1	Digital Chlorophyll Content Meter	item 1								0.00	0.00	INR Zero Only	
2	Soil Moisture Meter	item 2			1.00	Nos	508000.00			0.00	0.00	INR Zero Only	
Total in Figures										0.00	0.00	INR Zero Only	
Quoted Rate in Words										INR Zero Only			

**(Signature of the bidder)**

**Date:****Name:****Place:****State:****ANNEXURE - III****TECHNICAL SPECIFICATIONS****I. Hot Air Oven**

	<p>Triple walled in construction inner chamber made of Stainless-Steel SS 304 grade.18swg and exterior made up of Mild steel duly Powder coated. The gap between the walls filled with glass wool insulation to minimize the loss of temperature.</p> <p><b>Size</b> -169 cm (H) X 100.6 cm (L) X 82 cm (W)Tray size80 cm (L)x 54 cm (W), with 4 Trays. Temperature range Ambient to 250°C with an of accuracy<math>\pm 1</math> °C Temperature display &amp; Controller Temperature is measured by Micro processor based Digital Temperature controller with pt100 sensor. Three-way heat selectors switch provided to select the heat Level at low, Medium &amp; High.</p> <p><b>Heating provision:</b> Heating by the aid of quality tubular air heaters fixed at inner vertical sides of the unit.</p> <p><b>Air circulation:</b> Provision of motorized Blower fixed at the top side of the unit for forced air circulation to ensure the uniformity of temperature throughout the chamber</p> <p><b>Power supply:</b> 230 <math>\pm 10</math> V AC 50Hz single phase, sufficient length cable with metal clad 3 pin plug and socket.</p> <p><b>Trays:</b> Minimum 3 adjustable Stainless Steel perforated removable type trays to be supplied along with the unit.</p> <p><b>Door:</b> Main Door fitter with silicone gasket and ball &amp; latchtypelock.</p> <p><b>Ease of movement:</b> Provided with caster wheels for ease of movement.</p> <p><b>Ventilator:</b> Two adjustable air ventilator on both upward side of the instrument.</p> <p><b>Standards:</b> The equipment should confirm to IS: 6365-1971 (Reaffirmed 1995) with latest amendments in Indian Standard Specifications for Laboratory Electric ovens or equivalent International Standards covering marking, tests and safety requirements.</p> <p><b>Warranty:</b> 2yearscomprehensivewarranty</p> <p><b>Calibration Certificate:</b> Calibration certificate for Temperature sensor from NABL approved laboratory and user manual.</p>
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**II. Gypsum Block Soil Moisture with Reader**

	<p><b>Watermark Soil Moisture Gypsum Blocks Sensor (25' Cable) :</b> The Watermark Soil Moisture Sensor measures soil moisture from 0 (saturated) to 200 (dry) centibars. This sensor can be read with a Field Scout Soil Sensor Reader (Item #6466) but requires an adapter (Item #6450FSADPT) (includes a 25' (7.6m) Cable)</p>
	<p><b>Watermark Soil Moisture Sensor Adapter :</b> The Watermark Adapter connects the Watermark Soil Moisture Sensor (Item #6450WD20) to the Watch Dog Field Scout Soil Sensor Reader (Item #6466).</p>
	<p><b>Field Scout Soil Sensor Reader :</b> The Field Scout Soil Sensor Reader can be used to read the Watermark Soil Moisture sensor with the purchase of the Watermark Adapter (Item #6450FSADPT). (Includes soft sided case)</p>

**III. Split Air Conditioner**

2 Ton 5 Star Rated including All taxes and transportation cost to CAT,
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installation
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#### **IV. High Precision Balance**

	EMFC Technology Accuracy- 0.001 gm Brand- Mattler toledo Material- Metal Weighing capacity- 420 gm Application-Laboratory Pan size- 100mm diameter Type of weighing scale- EMFC Automation grade- Automatic including all taxes and transportation
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#### **V. Top Pan Balance**

	Weighing Capacity-2000 g Accuracy-0.01 g Usage/Application- Laboratory including all taxes and transportation Pan size 175 X 175 mm
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#### **VI. Thousand Grain Weight Machine**

	Calibrated Commodities: Rice, Wheat, Bajra, Mustard, Bitter Gourd, Maize, Rajma, Green gram, Soyabean etc including all taxes and transportation
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#### **VII. Seed Germinator Single Chamber**

	<b>Key Features-</b> <ul style="list-style-type: none"> <li>• No. of Chamber - One (heating and Cooling)</li> <li>• Capacity- 280 ltr approx.</li> <li>• Temp. Control Range- 10 to 45°C with illumination</li> <li>• Temp. Resolution - 0.1°C</li> <li>• Humidity Control Range Ambient- 90% RH</li> <li>• Seven Segment LED display</li> <li>• Inner Chamber Stainless Steel grade 304</li> <li>• Inner dimension 550 X 550 X 950 mm</li> <li>• 220V AC, 50Hz + -10V AC power supply.</li> </ul> including all taxes and transportation
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#### **VIII. PenetroLog- Digital Soil compaction meter**

	PenetroLog : Digital penetrometer PenetroLOG is the ideal tool to diagnose soil compaction in your crop. Portable, light, and easy to operate equipment. PenetroLOG allows to evaluate the densification in deeper Layers through the generation of the compaction profile up to 60 centimetres deep. The result is given in P.R. (Penetration Resistance) for every centimetre of measurement to identify where roots have the most difficulty to develop. Type 1 cone: 3100 kPa (Cone Index) Type 2 cone: 7700 kPa (Cone Index) Tyne 3 cone: 15100 kPa (Cone Index)
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#### **IX. Hot Air Oven**

	<b>Inner Chamber Size :</b> 24" x 24" x 24". This Oven is double walled in construction. The Inner Chamber is made of Stainless Steel Sheet and the Outer Chamber is made of suitably thick Mild Steel Sheets (reinforced with iron angle for bigger sizes) hammer tone spray painted. 3" thick glass-wool insulation is provided on three sides as well as the door to prevent the loss of heat. "A" grade heating elements, which are completely shielded for protection against sample spills, are used for a temperature range from ambient plus 5°C up to 300°C controlled by Microprocessor Based PID Temperature Indicator Cum Controller. The Oven is provided with a suitable capacity electrically operated maintenance free blower, fixed on the right side of the chamber for
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maintaining a steady Horizontal Air Flow for Recirculation. **No. of shelfe : 3**  
No.  
Provided with suitable length of wire to work on 220 / 230 Volts AC Supply  
including all taxes and transportation

## X. IR Thermometer

Temperature Range	-50°C ~ 600°C
	-58°F ~ 1112°F
Accuracy	<b>For &lt;0°C (32°F) : ±3°C (±5.4°F) or ±3%</b> <b>For &gt;0°C (32°F) : ±1.5°C (±2.7°F) or ±1.5%</b>
Distance Spot Ratio	12 : 1
Emissivity	0.1 ~ 1.0 (Adjustable)
Repeatability	±1% or ±1°C / ±1.8°F
Wavelength	-
Resolution	0.1°C / 0.1°F
Spectral Response	8μm ~ 14μm
<b>Special Function:</b>	
°C / °F Selection	yes
Laser Switch	Yes
Auto Power Off	Yes
Low Battery Indication	Yes
Backlight Display	Yes
MAX Function	-
° MIN Function	-
DIF Function	-
AVG Function	-
Data Storage	-
High / Low Temperature Alarm Settings Function	-
LCD Size	24 x 26mm (Colour)
<b>Packaging Information:</b>	
Power	1.5V x 2 Batteries
Product Color	Yellow + Black
Dimensions	150 x 82 x 45mm (approx.)
Product Net Weight	122gms including battery (approx.)
Accessories	Drawstring Pouch x 1, Instruction Manual x 1, 1.5V Battery (installed) x 2

## XI. TDR Soil moisture meter

<p>The FieldScout TDR250 Soil Moisture Meter is the most economic option that measures Soil Moisture (VWC -Volumetric Water Content) and Surface Temperature. The backlit display allows for easy reading even in the early morning hours. Pilot Hole Maker (#: 6430PH) are sold separately. Data can be collected with a USB flash drive.</p> <ul style="list-style-type: none"><li>• Soil measurements in less than a second</li><li>• FieldScout Mobile App to zone and plot data to a smart device</li><li>• Internal data logging up to 124,000 measurements. Download data to a USB flash drive</li><li>• High-contrast backlit display for easy viewing</li><li>• Water-resistant, ergonomic shaft-mounted probe with removable handles</li><li>• Interchangeable soil probes (varying sizes) - sold separately</li></ul>	
CHARACTERISTIC	DESCRIPTION
Accuracy	±3.0% VWC
Range	0% to Saturation (up to 50% depending on soil type)
Temperature	-22oF to 140oF (-30oC to 60oC); Infrared Optional
Resolution	0.1% VWC
Data Logger	Up to 124,000 Measurements
Measurement Principle	Time Domain
Battery	4 AA Batteries
Dimensions	5" L/14.5" L with Handles x 3.3" W (1.4" W at base) x 1.5" H

	37.9"H (12.7cm/36.83cm x 8.27cm (3.45cm) x 96.25cm)
Unit Weight	4.3 lb (1.9 kg)
Connectivity	USB Type A (Flash Drive Only)
6250 FieldScout TDR 250 Soil Moisture Meter	
6428FS4 *1.5" (3.8cm) TDR Rods (Turf)	
6429FS4 *3" (7.6cm) TDR Rods (Short)	
6431FS4 *4.8" (12.2cm) TDR Rods (Medium)	
6432FS4 *8" (20.3cm) TDR Rods (Long)	
6435SP TDR Rod Spacer	
	Package of 2 TDR Rods - 1.5" (3.8cm)
	Package of 2 TDR Rods - 3.0" (7.6cm)
	Package of 2 TDR Rods - 4.8" (12.2cm)
	Package of 2 TDR Rods - 8.0" (20cm)
	TDR 350 & TDR 250 Case : The TDR Case is included with all TDR350 Meters, but is sold separately for TDR250 Meters.

#### **ANNEXURE - IV**

#### **DECLARATION AND UNDERTAKING BY THE BIDDER**

**To**  
**The Principal**  
**College of Agriculture, Tripura**  
**Lembucherra, West Tripura**  
**PIN-799210**

**Sub: Self-declaration in respect of submission of bid for Supply and installation of Laboratory Instruments under the PM-RKVVY Scheme in the Department of Agronomy at College of Agriculture, Tripura, Lembucherra, West Tripura.**

Dear Sir,

1. I/ We hereby agree to abide by all terms and conditions laid down in tender document referred above. We undertake, if our tender is accepted, to deliver the goods in accordance with the delivery schedule specified in the tender document.
2. If our tender is accepted, I/we undertake to submit the security deposit in the form, in the amounts, and within the times specified in the tender document.
3. I/We agree to abide by this tender, for the Tender Validity Period specified in the tender document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.
4. I/ We before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ ourselves abide by the said terms and conditions. I/ We confirm that we have not been levied financial penalty or any major penalty in the past by any of our client/ principal employer and also declare that my/ our firm/ agency/ company doesn't have any existing litigation, never blacklisted, and terminated by any client.

5. I/ We confirm that we never filed any law suits or requested arbitration with regard to any contract within the last five years. No judgment, claim, arbitration proceeding or suit pending or outstanding against us or our officers. Bankruptcy was never filed by us, our subsidiaries or our parent companies. We were never cited by any regulatory agency for a safety violation in the last 5 (five) years.

**(Signature of the bidder)**

**Date:**

**Name:**

**Place:**

**Seal:**

**Annexure - V**

**BIDDER'S PERFORMANCE STATEMENT FORM**

Name of the Firm.....

Order placed by (full address of purchaser )	Order No. and date*	Description and quantity of ordered equipment	Value of the order	Date of completion of delivery as per Contract/ Actual	Remarks indicating reasons for late delivery, if any	Has the equipment been installed satisfactory ?	Contact Person along with Tel. NO., Fax No. & e-mail address

**\*Copy of the purchase order (or) attach an Installation/satisfactory working certificate from the Purchaser/Consignee.**

Signature and Seal of the manufacturer/Bidder \_\_\_\_\_

Place :

Date :

**Annexure - VI**

**TURNOVER CERTIFICATE**

In reference to e-DNIT No. \_\_\_\_\_ dated \_\_\_\_\_ of Principal, College of Agriculture, Tripura, I/We hereby confirm and certify that during the financial years FY-2022-23 (i.e. for the year ended 31<sup>st</sup> March, 2023), FY- 2023-24 (i.e. for the year ended 31<sup>st</sup> March,2024) and FY- 2024-25 (i.e. for the year ended 31<sup>st</sup> March,2025), the Turnover/Gross Receipt of my/our firm/company M/s \_\_\_\_\_

\_\_\_\_\_, Office \_\_\_\_\_ Address:  
as per Income Tax Return (ITR) from  
outsourcing manpower services are as follows-

1. Turnover/ Gross receipts from outsourcing laboratory setup and/or laboratory instruments supply for the FY: 2022-23

Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only.

2. Turnover/ Gross receipts from outsourcing laboratory setup and/or laboratory instruments supply for the FY: 2023-24

Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only.

3. Turnover/ Gross receipts from outsourcing laboratory setup and/or laboratory instruments supply for the FY: 2024-25

Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only.

I/We also confirm that turnover/Gross Receipt of the firm/company M/S \_\_\_\_\_, Address; \_\_\_\_\_

during FY: 2022-23, 2023-24 and 2024-25 is not less than average annual turnover of Rs. 5 lakh from outsourcing laboratory setup and /or laboratory instruments supply. Copy of ITR for last three financial years is enclosed with this certificate.

I/We hereby unconditionally undertake that if the information furnished above by me/us are found false or tampered the e-Tender Inviting Authority shall without prejudice to any other right or remedy be at liberty to reject this e-tender/bid including the forfeiture of the full Earnest Money Deposit (EMD).

Place: \_\_\_\_\_

Yours Faithfully

Date: \_\_\_\_\_

(Signature of the Bidder with Official Seal)

## **Annexure - VII**

### **PERFORMANCE SECURITY BOND FORM**

#### **(MODEL BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY)**

**To**  
**The Drawing & Disbursing Officer,**  
**College of Agriculture, Tripura,**  
**Government of Tripura**

WHEREAS.....(name and address of the agency) (hereinafter called "the agency") has undertaken, in pursuance of contract no.....dated.....to provide services as Authorized Agent (description services)(herein after called "the contract")

AND WHEREAS it has been stipulated by you in the said contract that the Service Provider shall furnish you with a bank guarantee by a Nationalized Public Sector Scheduled Commercial Bank recognized by you for the sum specified there in as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the agency such a bank guarantee;

NOW THEREFORE, we hereby affirm that we are guarantors and responsible to you, on behalf of the agency, up to a total of .....(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the agency to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the agency before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the agency shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the ..... day of..... 2026

**Name of Bank:**

**Branch :**

**(Signature of the authorized officer of  
the Bank)**

**Address :**

**Phone No.:**

**Name, Designation & Code No:**

**Date:**

**Seal:**